

ROOKLEY PARISH COUNCIL

Minutes of the Meeting of Rookley Parish Council held on Wednesday 5th October 2022 at 7.30pm in the Village Hall, Highwood Lane, Rookley, Isle of Wight.

Present: Chairman Cllr C. Willis
Cllrs: M. Jones, I. RigaudBarrett, and E. Wills.

In attendance: Clerk Tina Bailey

44/22-23 TO RECEIVE APOLOGIES FOR ABSENCE
None

45/22-23 TO RECEIVE DECLARATIONS OF INTEREST IN AGENDA ITEMS
None

46/22-23 TO RESOLVE THE CO-OPTION OF A COUNCILLOR
The co-option for two vacancies is still pending.

47/22-23 TO APPROVE THE MINUTES OF THE MEETING HELD ON 7TH SEPTEMBER 2022
RESOLVED
That the minutes of the meeting held on 7th September 2022 were agreed as a true record and duly signed.

48/22-23 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON THE 7th SEPTEMBER 2022, NOT REQUIRING A RESOLUTION
Captiva housing development - The sewage connection works are continuing with a macerator being installed to reduce all discharge to liquid. It was noted, that time will tell if this is successful with no mechanical failures.
Hillcrest – tree growth overhanging the pavement has been dealt with.

49/22-23 TO RESOLVE THE PURCHASE OF COMMEMORATIVE PLAQUES
The Chairman advised that two plaques are required for trees on the Green.

1) To replace the original plaque by the Beech tree, planted to celebrate the inception of the parish council in Rookley and which is now in poor condition. The post holding the plaque has rotted and been removed but will also need replacing. It was suggested that the wording remain the same as the original and is replicated on the replacement plaque.

2) For the newly planted tree to commemorate the late Queen Elizabeth's Platinum Jubilee. It was suggested the wording could be similar as used for the Silver Jubilee.

The council was provided with details of an engraving company, previously used by other councils, which offers a comprehensive online service and a competitive product.

RESOLVED

That:

- The two plaques are purchased with posts.
- The wording for the plaque by the Beech tree remains as the original.
- The suggested wording for the second plaque will be emailed to all councillors for their approval.

50/22-23

PLANNING APPLICATIONS

22/01575/FUL | Replacement dwelling. | Woodlands Niton Road Rookley
Ventnor Isle Of Wight PO38 3NX

RESOLVED

No objections

22/01658/DIS | Condition compliance application on 22/01138/FUL relating to condition no 6 (Arboreal Method Statement and Tree Protection Plan) to be discharged | Part OS Parcel 6020 Off Chequers Inn Road Rookley Isle Of Wight

RESOLVED

Noted

51/22-23

CORRESPONDENCE

The Chairman presented two items of correspondence

- 1) Earl Mountbatten Hospice – invitation to attend an event.
- 2) A thank you letter received from the recently retired clerk, Mr Mike Taplin.

52/22-23

CLERK'S REPORT

The Clerk reported that the handover had been completed but a problem with Lloyds Bank has delayed the authorisation for the new Clerk to access the bank accounts. A new mandate was signed by the councillors who are signatories. Lloyds Bank has advised that the process could take up to 19 working days to complete and the council acknowledged that if the issue was not resolved by the next meeting, invoices will have to be paid by cheque.

The Clerk noted that some policies require a little updating and advised that a general policy review will be undertaken over the next few months.

The Clerk also enquired about the property owned by the Council and it was confirmed that this includes the Parish notice board, benches on the Village Green, the freehold of the Village Green and the play equipment and skatepark.

Legal documents relating to the transfer of ownership of the Green

The Clerk was advised that all legal documents are held by Glanvilles Solicitors in Newport, if ever required. It was agreed that this information should be recorded in these minutes for future reference.

53/22-23

FINANCE, AUTHORISATION OF PAYMENTS

1. Bank Reconciliation

The reconciliation of bank accounts at the handover between the Clerks on 29th September 2022 was verified by the Chairman and signed.

Copy appended to these minutes.

2. Payments
RESOLVED

The following payments were approved.

Payable to:	Details	VAT	Total
M Taplin	Sept salary		176.23
HMRC	Ins/ Tax		117.60
Island Roads	Xmas Tree lights	28.06	<u>168.36</u>
			<u>462.19</u>

54/22-23 COUNCILLORS' REPORTS

Discussion took place regarding the arrangements for the Christmas carols. Quotes for the printing of the carol sheets will be presented at the November meeting and councillors were allocated various tasks, which will be confirmed when arrangements are finalised next month.

The newsletter will require delivery shortly and Cllr RigaudBarrett questioned if there are enough people to deliver it? Following discussion, it was agreed that Councillors can provide sufficient delivery to all households in the parish.

DATE OF NEXT MEETING

The next meeting will be held on Wednesday 2nd November 2022 at 7:30pm.

The meeting closed at 20.55

Signed**Chairman**

Date

APPENDED - MINUTE 53/22-23 (1)

BANK RECONCILIATION AT 29TH SEPTEMBER 2022

Treasurers Account

Closing bank balance at 31 st March 2022			3238.12
Add: Income			
	Precept	8320.00	
	VAT refund	<u>148.03</u>	<u>8468.03</u>
			11706.15
Less: Expenditure			<u>4346.75</u>
Balance at 29 th Sept 2022			<u><u>7359.40</u></u>

Village Green account

Closing bank balance at 31 st Mar 2022			1019.57
Add: Income	Interest	0.11	<u>.11</u>
Balance at 29 th Sept 2022			<u><u>1019.68</u></u>

Both the above Treasurers Account and Village Green Account balances at 29th September 2022 were verified against the bank statements provided by outgoing Clerk Mr Mike Taplin and confirmed by the Chairman.

Signed Chairman

Dated 5th October 2022